

VILLAGE OF ST. JOSEPH
VILLAGE BOARD MEETING
October 26th, 2021 Agenda

CALL TO ORDER: 7:00 P.M.

PLEDGE OF ALLEGIANCE:

ROLL CALL:

MINUTES:

- Review and approve the minutes for:
 - August 12, 2021 Village Board Meeting minutes * **Exhibit #1**
 - August 24, 2021 Village Board Meeting minutes * **Exhibit #2**
 - September 28, 2021, Village Board Meeting minutes ***Exhibit #3**
 - October 12, 2021, Village Board Meeting minutes ***Exhibit #4**
 - October 22, 2021 Planning and Zoning Commission minutes ***Exhibit#5**

Treasurer's Report: *First meeting of the month.*

INVESTMENTS: *First meeting of the month.*

BILLS: Review and approval of the Village's bills. * **See Exhibit #6**

PUBLIC COMMENT: The Board welcomes your input. Please notify either the Village Clerk or Office Manager before the meeting if you intend to speak. (The Village has a resolution regarding public comment. The specifics are located at the end of the agenda.) ^

DUE TO COVID-19: If you have something that you want to bring up at the Village Board Meeting but do not want to attend you may email the information to joe.hackney@stjosephillinois.org. Please include your full name, phone number, and address in the email. ONLY the side door which enters directly into the Village Board room will be open. There will not be access to any other part of the building. Social distancing will be observed

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Old Business:

1. Honorary Street Recognition policy – Second Review, ordinance ready for approval – Presented by Village Administrator –* **Exhibit #7**
2. Baseball Diamonds Lighting – update – presented by Trustee Painter.
3. Splash Pad project – general discussion (guest speaker)
4. Equipment Acquisition – Enhanced pedestrian crossing signs - Update – presented by Assistant Public Works Director –

New Business:

1. Job Posting, Job Description – Bookkeeping/Payroll Specialist –* **Exhibit #8**
2. Purchase 202 Procter Lane - \$2,500 offer – key location Village storm drainage –* **Exhibit #9**
3. Purchase Kickapoo Creek Nursery – 5 Maple Trees - \$1,200 – **Exhibit #10**

MAYOR:

- Updates

Village Trustees:

- Comments/Observations from Board members.
- Fall Closure of Pickle Ball Courts end of October – Trustee Davis
- SB Play – Trustee Davis

Village Administrator:

- Written Report Attached. See **Exhibit #11**

Committee updates:

- **Finance, Personnel, & Economic Development:** Did not meet.
- **Buildings & Grounds:** Did not meet.
- **Sewer:** Did not meet.
- **Parks:** Did not meet.
- **Streets, Alleys, Sidewalk & Drainage:** Did not meet.
- **Public Health & Safety:** Did not meet.

Staff Updates:

- **Village Attorney:** Nothing to report.
- **Village Clerk:** Nothing to report.
- **Office Manager:** Nothing to report.
- **Public Works:** Nothing to report.

Other:

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Adjournment:

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***Denotes Action Item**

ACTION ITEMS

1. Motion to approve the minutes from:
 - a. August 12, 2021 Village Board Meeting minutes - **Exhibit #1**
 - b. August 24, 2021 Village Board Meeting minutes - **Exhibit #2**
 - c. September 28, 2021 Village Board Meeting - **Exhibit #3**
 - d. October 12, 2021 Village Board Meeting - **Exhibit #4**
 - e. October 22, 2021 Planning and Zoning Commission minutes. - **Exhibit #5**
2. Motion to approve the Village bills. - **Exhibit #6**
3. Motion to approve Honorary Street Designation Policy - **Exhibit #7**
4. Motion to approve salary range for job posting of Bookkeeping/Payroll Specialist –* **Exhibit #8**
5. Purchase 202 Procter Lane - \$2,500 offer – key location Village storm drainage –* **Exhibit #9**

^PUBLIC COMMENT: The Board welcomes your input. You may address the Board/Committee by completing the information requested on the Attendance/Oath Sheet before the meeting. You may address the Board /Committee on subjects listed and not listed on the agenda, during the Public Comment portion of the meeting. Everyone addressing the Board/Committee is asked to state their name and address for the record. Organized groups addressing the same issue are asked to please choose a spokesperson to represent the group and speak on behalf of the group. Please limit your comments to no more than five minutes and refrain from using profanity or abusive language. The Mayor reserves the right to limit repetitive comments that are otherwise out of order.