

Village of St. Joseph

Village Board Meeting

December 9, 2025

Mayor Page called the meeting to order at 7:00 p.m.

The Pledge of Allegiance was said by all present.

Roll call was taken. Page Present
 Walsh Present
 Peters Present
 Childers Present
 Wolfersberger Present
 Cummings Present
 Rapp Present

Others in attendance: Joe Hackney, Village Administrator; Debbie Routh, Village Treasurer; Mike Sennert, Village Clerk; and Tim Short, Ken Cooley, Village Residents.

Consent Agenda (* indicates action item, omnibus motion):

1. Regular Village Board Meeting minutes - November 25, 2025* - Exhibit #1
2. Treasurer's Report - December, 2025* - Exhibit #2
3. Investment Recommendations - December 2025* - Exhibit #3
4. Approval of bills in the amount of \$68,449.34* - Exhibit #4
5. Consideration and possible approval of Hartman Engineers Phase 2 Utility Management agreement* - Exhibit #5

Cummings motioned and Wolfersberger seconded to approve the consent agenda as presented. Roll call was taken: Walsh-Aye, Peters-Aye, Childers-Aye, Wolfersberger-Aye, Cummings-Aye, and Rapp-Aye. Motion passed 6-0

Public Participation:

None

New Business (* Indicates Action Item):

1. Consideration of IDOR requested revision and possible approval of revised ordinance to include a municipal grocery retailer's occupation tax and a municipal grocery service tax for the Village of St. Joseph* - Exhibit #6

Administrator Hackney reported that the original submission was sent back for two minor changes, in the wording, that were only clerical changes.

Walsh motioned and Cummings seconded to approve IDOR requested revision and possible approval of revised ordinance to include a municipal grocery retailer's occupation tax and a municipal grocery service tax for the Village of St. Joseph as presented. Roll call was taken: Walsh-Aye, Peters-Aye, Childers-Aye, Wolfersberger-Aye, Cummings-Aye, and Rapp-Aye. Motion passed 6-0

Village of St. Joseph

Village Board Meeting

December 9, 2025

2. Community building project progress report by St. Joseph Recreational Foundation.

Mayor Page excused himself from running the meeting since he is also a member of the SJRF. Trustee Terri Cummings took over as Mayor Pro-tem during this portion of the meeting.

Tim Short, President of SJRF gave an update of the progress that the SJRF board has made in the planning for the community center. The SJRF Board has hired an architect and engineer to come up with the final design. Along with this Mr. Short informed the Trustees of the process SJRF went through in evaluating different locations for the center and ultimately decided the Sports Complex was the best fit. He discussed the current fundraising and committed donations for the project as well as their plans to raise the additional funds.

Trustee Rapp questioned how SJRF was going to pay for the utilities and maintenance of the building? Mr. Short responded that the rental income will cover all of the expenses. He added that their Board is currently developing a business plan to project the annual costs. Trustee Wolfersberger questioned if the other community centers they visited are able to cover expenses and Short responded that yes they are able to. Trustee Childers asked if the building size will be comparable to the Royal Community Building. Short told her it would be and they are also looking at ways to segment off the space for smaller events.

3. Consideration, Discussion, and Possible Approval of Resolution Approving Donation agreement to the St. Joseph Recreational Foundation* - Exhibit #7

Administrator Hackney informed the Trustees that there is currently \$423,282.52 in the Village's account reserved for a community Building. This resolution will release the funds the village has been holding for this project to the SJRF project.

Trustee Rapp expressed that he is opposed to donating the money until there is a dedicated source of income to cover maintaining the center. He is worried if the group disbands that the village will be responsible for the upkeep.

Peters motioned and Wolfersberger seconded to approve the Resolution Approving Donation agreement to the St. Joseph Recreational Foundation as presented. Roll call was taken: Walsh-Aye, Peters-Aye, Childers-Aye, Wolfersberger-Aye, Cummings-Aye, and Rapp-Nay. Motion passed 5-1

Mayor Page returned to continue running the remainder of the meeting.

Old Business (* indicates Action Item):

None

Village of St. Joseph

Village Board Meeting

December 9, 2025

Village Administrator

Updates included in the packet.

Staff Updates:

-**Village Attorney**-Nothing to report.

-**Village Clerk**-Nothing to report.

-**Public Works**-Nothing to report.

Mayor's Desk:

-Mayor Page informed the trustees that he has instructed Administrator Hackney to create a formal policy for the Village when accepting donations. This will make sure any donation is in the best interest of the Village before it is accepted.

Board of Trustees:

- Nothing to report.

At 7:34 p.m., Cummings motioned and Walsh seconded to adjourn the meeting.

These minutes are respectfully submitted.



Mike Sennert
Village Clerk

Approved: January 13, 2026