

VILLAGE OF ST. JOSEPH
Planning & Zoning Commission Minutes
November 16, 2023

Foltz called the meeting to order at 7:00 p.m.

The Pledge of Allegiance was said.

Roll call was taken:

PLANNING & ZONING COMMISSION MEMBERS

Foltz	Present
Crider	Present
Vacant	Vacant
Kern	Present
Furrer	Present
Harshbarger	Present
Peters	Present

VILLAGE BOARD MEMBERS (not voting members of PZC).

Fruhling-Voges	Absent
Page	Absent
Vallee	Absent
Painter	Absent
Wolfersberger	Absent
Cummings	Absent
Rapp	Absent

Others in attendance: Joe Hackney, Village Administrator; Marc Miller, Village Attorney.

Consent Agenda:

1. Planning and Zoning Commission minutes - October 19th, 2023 - Exhibit #!
 - Hackney advised the Commission that the minutes as presented show certain members as not being in attendance at the meeting, which was incorrect. Hackney advised he would correct.
 - Peters made a motion to approve with proposed changes; Crider seconds. Motion carried unanimously.

New Business:

1. Special Use Permit Application - Storage Units in Commercial District
 - The applicants, Sandpiper Holdings, communicated the details of their special use application through their engineer.
 - The applicant's special use application is attached to these minutes as a reference.
 - The P&Z Commission indicated that there is confusion about what is being requested to be built. The applicant included pictures of yard barns and non-attached structures, and the PZ commission wanted clarity on what was being included. The applicant advised that the storage units would not be individual yard barns, but rather a totally connected series of units that look similar to storage unit facilities.
 - The Applicant indicated that they would comply with all IDOT requirements for
 - The Commission requested that staff continue this public hearing until November 30 at 7:00pm.

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Old Business:

1. Business Grant:
 - The Village Administrator presented information regarding the past business grant funding cycle. He indicated that two of the three approved applicants have completed the required work to receive reimbursement, and that their projects have largely been successful.
 - He requested input and feedback from the Commission on how they would like to see the original grant program altered or changed for the upcoming year.
 - After some brief discussions, the Commission requested that the Administrator revise the grant program to reflect a few key changes:
 - Add provisions that disqualify applicants who were awarded the prior funding year from applying in the current funding year.
 - Add provision which disqualifies applicants who do not submit a complete application with all requested information.
 - To eliminate the Jobs creation and retention scoring category and make other various grammatical changes to the scoring sheet.
 - The Commission also discussed various strategies for advertising the grant program, of which include advising the property owner and tenant, giving heads up on facebook and other social media, as well as the website.

At 8:45, Kern motioned and Furrer seconded to adjourn.

Submitted by:



Joseph Hackney
Village Administrator