

VILLAGE OF ST. JOSEPH
VILLAGE BOARD MEETING
October 25, 2022

Mayor Fruhling-Voges called the meeting to order at 7:00 p.m.

The Pledge of Allegiance was said by all present.

Roll call was taken.	Fruhling-Voges	Present
	Wagner	Present
	Van Buskirk	Present
	Painter	Present
	Davis	Present
	Cummings	Present
	Rapp	Absent

Others in attendance: Joe Hackney, Village Administrator; Tiffany McElroy-Smetzer*, Village Clerk; Mike Peters*, Superintendent of Public Works; Mike Sennert, Village AV; Marc Miller, Village Attorney; Matt Silver, Village Resident; and Nora Maberry, The St. Joseph Record. (* Attended by Zoom).

MINUTES (Exhibit #1): The minutes of the October 11, 2022 Village Board Meeting were presented to the Board for approval. Cummings motioned and Van Buskirk seconded to approve the minutes as presented. Roll call vote was taken: Wagner – Aye, Van Buskirk – Aye, Painter – Aye, Davis – Aye, and Cummings – Aye. Motion passed 5 – 0.

BILLS (Exhibit #2): The bills were presented. Van Buskirk motioned and Cummings seconded to approve the bills as presented. Roll call vote was taken: Van Buskirk – Aye, Painter – Aye, Davis – Aye, Cummings – Aye, and Wagner – Abstain. Motion passed 5 – 0.

PUBLIC PARTICIPATION:

- Matt Silver expressed concern regarding speeding on Village streets. He would like people to be more careful with their speeds.

OLD BUSINESS:

1. **Amending Golf Cart Ordinance to include Neighborhood Vehicles, and Utility Task Vehicles - Exhibit #3:**

Hackney introduced the topic. He asked the Board to step back in their thinking and determine how involved they wanted to be with enforcement of golf carts. They should consider this when determining what they want in the ordinance. There was discussion regarding what the Board felt was necessary for the Village to be involved in. Cummings motioned and Davis seconded to approve Option A for the golf cart ordinance. Included in option A is as follows: The staff will not be doing inspections. The Village staff will hand out fact sheets when the golf carts are registered and stickers purchased. Roll call vote was taken: Painter – Aye, Davis – Aye, Cummings – Aye, Wagner – Aye, and Van Buskirk - Aye. Motion passed 5 - 0.

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NEW BUSINESS:

1) Elm & Monroe Streets, Sewer, Storm, and Road Design Proposal (Exhibit #4):

Hackney gave an overview of the proposal. Hackney advised that Sean Weidner of Clark Dietz is available via Zoom if the BOT has any questions or comments on the attached proposal. Hackney reminded the BOT that the funding strategy was approved in May and June, and the proposal from Clark Dietz is just the formal plan. Trustee Painter advised that he has no further questions and is ready to pass the item, but wanted to mention that Trustee Rapp said he had some questions. Hackney advised that he spoke to Trustee Rapp via phone prior to the meeting and was able to answer the questions that Trustee Rapp had at the time. Trustee Painter motioned and Cummings seconded to approve the plan as presented. Roll call vote was taken: Davis- Aye, Cummings – Aye, Wagner – Aye, Van Buskirk – Aye, and Painter – Aye. Motion passed 5-0.

2) Tree Removal by Contract – approval of bids (Exhibit #5):

There were two bids received for tree removal contract trees. There are 5 trees to be removed. They are located at: 411 S. 4th Street on Prospect Street, 402 N. Main Street, 205 S. Fifth Street on Douglas Street; 502 E. Lincoln Street on Fifth Street, and across from 608 E. Ethel. JT's Tree & Crane only bid on the first 3 trees. Their total bid was \$5,499. Richard's Tree Service bid on all 5 trees. That bid was for \$2,710. Peters noted that Richard's had been doing business with the Village for many years. Painter motioned and Davis seconded to approve with Richard's Tree Service for the removal with the condition that Hackney obtained a copy of Richard's performance bond and insurance. Roll call vote was taken: Davis – Aye, Cummings – Aye, Wagner – Aye, Van Buskirk – Aye, and Painter – Aye. Motion passed 5-0.

3) 2010 International 7400 Dump Truck proposal (Exhibit #6):

Hackney referred the Board to the memo submitted by himself, Peters, and Fisher. The memo highlighted that the 2000 International dump truck owned by the Village was slated to be replaced as soon as possible, or FY23/24. The truck has 40,583 miles and 5040 hours on it. Staff estimated that a new replacement would be \$170,000. The dump truck is rusting from salt and leaking oil. Since 2012, the Village has spent \$23,589.52 in repairs not including in house repairs. The repairs are expected to continue to increase due to the age and use of the vehicle.

The St. Joseph Township approached the Village Public Works staff regarding the possibility of purchasing a 2010 International dump truck from them. The vehicle has been lightly used by the Township. They are getting rid of the dump truck to use different equipment that does not require a CDL. The Township is asking \$25,000 for the truck which has 13,828 miles and 963 hours. The dump truck would need to be equipped with more equipment and radios to perform the jobs the Village needs it to do. The estimated cost for the equipment and installation is under \$10,000. Painter motioned and Wagner seconded to approve the purchase of the 2010 International dump truck from St. Joseph Township, to approve the equipment and installation required at a cost up to \$10,000, and with the understanding that the 2000

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International dump truck will be auctioned for the best price. Roll call vote was taken: Cummings – Aye, Wagner – Aye, Van Buskirk – Aye, Painter – Aye, and Davis - Aye. Motion passed 5-0.

4) **Insurance Review/discussion (Exhibit #7):**

Hackney referenced the insurance packages that he had sent to the Board electronically. He noted that he had not printed out all the documents but the electronic copy was complete. Hackney referred the Board to the Pros and Cons document. He requested that the Board study this document and ask questions. Hackney would be glad to explain the items in detail if needed.

Cummings referred the Board to the insurance article in the October 2022 issue of the IML magazine. She thought this was very relevant to the discussion. Fruhling-Voges stated that she asked when the last time that IML had done a review of the Village insurance needs. IML said that they had not. Loman Ray stated that this will be an annual event.

Fruhling-Voges noted that the insurance review needs to be a priority. She also noted that she liked the idea of the insurance agency checking in on a regular basis to make sure the Village is adequately insured. She referenced the fires at Farmer City that destroyed municipal equipment. Farmer City was underinsured. She wants to make sure the Village is never in that situation.

Hackney encouraged the Board to further review the Pro/Con comparison and to ask him any questions that come up. The current insurance policy runs through November 19th. The Board will vote on this issue at the next meeting.

5) **Cancel Regularly Scheduled meeting December 27, 2022:**

Fruhling-Voges noted that the Board does not normally have a second meeting in December and unless there are any objections, she would like to cancel that meeting. There were no objections. Cummings motioned and Davis seconded to approve the cancellation of the December 27, 2022 meeting. Roll call vote was taken: Wagner – Aye, Van Buskirk – Aye, Painter – Aye, Davis – Aye, and Cummings - Aye. Motion passed 5-0.

VILLAGE ADMINISTRATOR:

- **Written Report (Exhibit #7):** Hackney report highlighted the status of many ongoing issues such as:
 - the property at 901 N. Third Street,
 - Fall Festival Committee overview meetings,
 - vacating the alleys at the St. Joseph Ogden High School, and
 - upcoming discussions on the mid- year budget performance.

Hackney report highlighted the results of previous meetings:

- the sale of 202 E. Lincoln Street closed on October 19th,

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- The Champaign County GIS Consortium voted unanimously to approve the Village's acceptance into the Consortium. The next step is to sign a joint intergovernmental agreement to finalize the membership,

Hackney reported on meetings that he had attended, items that will tentatively be on future Board meeting agendas, and Code enforcement statistics.

STAFF UPDATES:

Village Attorney: Nothing to report

Village Clerk: Nothing to report.

Public Works: (Written Report Exhibit #7)

Hackney noted the last brush pickup will be the week of November 7th and that the last leaf pickup is December 2nd. After this date, the equipment will be switched over to be ready for snow removal.

MAYOR'S DESK:

Fruhling-Voges reminded the Board that she will lead a Halloween Parade Saturday morning for the children of the Village. There are Trunk or Treats both Friday and Saturday.

BOARD OF TRUSTEES:

Nothing to report.

At 7:56, Wagner motioned and Cummings seconded to adjourn the meeting.

These minutes are respectfully submitted.



Tiffany McElroy-Smetzer
Village Clerk