

VILLAGE OF ST. JOSEPH
VILLAGE BOARD MEETING
February 8, 2022

Mayor Fruhling-Voges called the meeting to order at 7:00 p.m.

The Pledge of Allegiance was said by all present.

Roll call was taken.	Fruhling-Voges	Present
	Wagner	Present
	Van Buskirk	Present
	Painter	Present
	Davis	Present
	Cummings	Present
	Rapp	Present

Others in attendance: Joe Hackney, Village Administrator; Tiffany McElroy-Smetzer, Village Clerk; Deb Routh, Village Treasurer; Mike Peters*, Village Public Works Superintendent, Luke Fisher*, Village Assistant Public Works Superintendent, Mike Sennert, Village AV; Dave Hinton, The News Gazette, and Nora Mayberry, The St. Joseph Record. (* Attended by Zoom).

MINUTES (Exhibit #1): The minutes of the January 25, 2022 Village Board Meeting and January 25, 2022 Closed Executive Meeting were presented. Van Buskirk motioned Wagner seconded to approve the minutes as presented. Roll call vote was taken: Wagner – Aye, Van Buskirk – Aye, Painter – Aye, Davis – Aye, Cummings – Aye, and Rapp - Aye. Motion passed 6 – 0.

TREASURER’S REPORT (Exhibit #2): Cummings directed the Board to the Treasurer’s Report as of January 31, 2022. Painter motioned and Cummings seconded to approve the Treasurer’s Report as presented. Roll call vote was taken: Van Buskirk - Aye, Painter – Aye, Davis – Aye, Cummings – Aye, Rapp – Aye, and Wagner – Aye. Motion passed 6 - 0.

INVESTMENT REPORT (Exhibit #3): Cummings referred the Board to the Investment Worksheet. Rates were received from Gifford State Bank and were as follows: 3 month .1%; 6 month .2%; 9 month .2%; and 12 month .25%. Rates were received from Longview Bank and were as follows: 3 month .15%; 6 month .2%; 9 month .2%; and 12 month .25%. Rates were received from Philo Exchange Bank and were as follows: 3 month .2%; 6 month .2%; 9 month no bid; and 12 month .25%.

The investment recommendations are as follows:

In the General Corp:

- CD# 24714 a 3 month CD at Longview Bank for \$125,000 will be cashed;
- CD# 24789 a 3 month CD at Longview Bank for \$ 75,000 will be cashed;
- CD# 24724 a 6 month CD at Longview Bank for \$130,000 will be cashed;
- CD# 25591 a 3 month CD at Longview Bank for \$100,000 will be cashed;
- A new 6 month CD will be purchased from Longview Bank for \$190,000;

In the Stormwater Fund:

- CD# 25592 a 3 month CD at Longview Bank for \$25,000 will be cashed;
- A new 3 month CD will be purchased from the Philo Exchange Bank for \$25,000;

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In the Motor Fuel Fund:

- CD# 24880 a 3 month CD at Longview Bank for \$25,000 will be cashed;
- CD# 24888 a 3 month CD at Longview Bank for \$20,000 will be cashed;
- A new 3 month CD will be purchased from Philo Exchange Bank for \$45,000;

In the Motor Fuel Rebuild IL Grant:

- CD#24818 a 3 month CD at Longview Bank for \$50,000 will be rolled;

In the Sewer Fund:

- CD# 24889 a 3 month CD at Longview Bank for \$30,000 will be rolled;

In the Sewer Depreciation Fund:

- CD# 25613 a 3 month CD at Longview Bank for \$25,000 will be cashed;
- CD# 25593 a 3 month CD at Longview Bank for \$10,000 will be cashed;
- A new 3 month CD will be purchased from the Philo Exchange Bank for \$35,000.

Wagner motioned and Cummings seconded to approve the investment recommendations as presented. Roll call vote was taken: Painter – Aye, Davis – Aye, Cummings – Aye, Rapp -Aye, Wagner – Aye, and Van Buskirk – Aye. Motion passed 6 - 0.

BILLS (Exhibit #4): Painter motioned and Rapp seconded to pay the bills as presented. Roll call vote was taken: Davis – Aye, Cummings – Aye, Rapp – Aye, Wagner – Aye, Van Buskirk – Aye, and Painter – Aye. Motion passed 6 - 0.

PUBLIC COMMENT: Fruhling-Voges introduced Dave Hinton that was here from the News Gazette. He will be covering the Village for its 150th Year Celebration.

OLD BUSINESS:

- 1) **Field Maintenance for 2022 EXHIBIT #5:** Hackney referred the Board to Exhibit 5 which was what he had put together for the companies to use when preparing their bids for park maintenance. This will put every bid on an even level. Companies will not be bidding on what they think the parks need. They will be bidding on the same specific services. This should eliminate a lot of confusion that there has been the last few years. Wagner motioned and Cummings seconded to approve the proposal as prepared. Roll call vote was taken: Cummings – Aye, Rapp – Aye, Wagner – Aye, Van Buskirk – Aye, Painter – Aye, and Davis - Aye. Motion passed 6 - 0.
- 2) **Zoning Map Update Discussion Exhibit #6:** Hackney referred the Board to the Zoning Map in the packet. There are only three changes that are going before the Planning and Zoning Commission. They are the same changes that were discussed when the Zoning Plan was brought before the Board a few years ago. The Commission sees these as more corrections than changes to the Zoning. The maps will be available at the Village Office if anyone wishes to obtain one. The changes include: rezoning some Commercial lots to R-3 Residential, rezoning some R-4 to R-1 Residential, and rezoning some

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Commercial to Commercial Downtown. The public hearing for these Zoning changes will be March 17, 2022. The Planning and Zoning Commission will be voting on the Zoning map changes at a Planning & Zoning Commission meeting that night.

NEW BUSINESS:

- 1) **Approve addendum to contract with Champaign County Sheriff's Department. Exhibit #7:** Hackney told the Board that he had been discussing the license plate readers with Captain Cook from the Champaign County Sheriff's Office. Exhibit #7 has the addendum to the contract for the license plate readers. There will be no additional fee to the Village for the license plate reader. Painter motioned and Van Buskirk seconded to approve the addendum as presented. Roll call vote was taken: Rapp – Aye, Wagner – Aye, Van Buskirk – Aye, Painter – Aye, Davis – Aye, and Cummings – Aye. Motion passed 6 - 0.
- 2) **Approval to Purchase a License Plate Reader in Cooperation with Champaign County Sheriff's Department Exhibit #8:** Hackney and Fruhling-Voges reported that the Village could get an additional license plate reader for the Village for an annual maintenance fee of \$2,500. There will be a one time fee of \$750 if IDOT is involved or \$350 if it does not need IDOT. Fruhling-Voges noted that by having two license plate readers, it would cover most people coming in and out of the Village. All information would be read only by law enforcement. The license plate readers have been successful solving crimes in the area. Painter motioned and Van Buskirk seconded to approve the addendum as presented. Roll call vote was taken: Wagner – Aye, Van Buskirk – Aye, Painter – Aye, Davis – Aye, Cummings – Aye, and Rapp – Aye. Motion passed 6 - 0.
- 3) **Emergency Snow Route Review and Discussion Exhibit #9:** Hackney reported that it became evident during the recent storm that the Village needed to work on their snow routes. Also, that if the Village has snow routes that they needed to be prepared to tow cars if necessary. Hackney, Peters, and Fisher have worked together to make recommendations as to what streets need to be added to the current snow routes. Hackney state that they considered the schools and daycares as well as main traffic routes through the Village. Painter motioned and Davis seconded to formalize the snow routes and to prepare the updates to the related ordinance. Hackney will bring these to the next meeting. Roll call vote was taken: Van Buskirk – Aye, Painter – Aye, Davis – Aye, Cummings – Aye, and Rapp – Aye, Wagner – Aye. Motion passed 6 - 0.

Fruhling-Voges and Board members praised staff for the great job they did in very bad conditions.

ADMINISTRATOR'S DESK:

- 1) **UPDATES:**
 - a. Hackney reported that staff evaluations will be done this month.
 - b. Hackney reminded everyone that the Board training session coming up this Thursday at 6 pm.

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- 2) **2022 COMMUNITY SURVEY:** Hackney gave an update on the Community Survey. There have been 164 responses so far.
- 3) **AARPA MEETING:** Hackney reminded the Board that the meeting with Clark Dietz regarding the use of the AARPA funding will be February 16th at 6:30.

STAFF UPDATES:

- **Village Attorney** – Nothing to report.
- **Village Clerk** – McElroy-Smetzer asked Board members if they had received their usernames, passwords, and link to complete their Economic Interest Statements from the Champaign County Clerk. Only Fruhling-Voges and Hackney had received the username and password. Rapp had received two emails. One email had nothing in it. The second email had a password but no link. McElroy-Smetzer will follow up with the Clerk's office.
- **Public Works** – Fisher praised the Public Works employees. He said they worked very hard. Employees who did not live in town stayed in town so they could be ready for work. The workday began at 3 am. The Township loaned the Village equipment. It was a very good show of cooperation by all.

MAYOR'S DESK: Nothing

BOARD OF TRUSTEES: Nothing

COMMITTEE UPDATES:

FINANCE: Did not meet

SANITARY SEWER: Did not meet.

PARKS & RECREATION: Did not meet

BUILDINGS & GROUNDS: Did not meet.

PUBLIC HEALTH & SAFETY: Did not meet.

STREETS, ALLEYS, SIDEWALKS, & DRAINAGE: Did not meet.

OTHER:

At 8:03, Painter motioned and Cummings seconded to adjourn the meeting.

These minutes are respectfully submitted.

Tiffany McElroy-Smetzer
Village Clerk